

EHR Contract Tip Sheet for Eligible Hospitals

Eligible Hospitals (EHs) are required to upload a fully executed document demonstrating binding legal or financial commitment to EHR in their SLR account.

- ✓ The EHR documentation must reference either the 2014 Edition, 2015 Edition, or a combination of 2014 Edition and 2015 Edition certified EHR technology.
- ✓ **TWO** signatures are required. The EHR contract must be signed by the EHR vendor **and** an authorized representative for the hospital.
- ✓ The EHR contract must be executed by the last day of the Program Year for which the EH is attesting.
- ✓ Acceptable documents are an invoice, receipt, service agreement, contract, or vendor verification letter. Please do not upload a pricing quote.
- ✓ Hospitals that acquire their CEHRT from a third party or other than directly from an EHR vendor should submit a contract or agreement demonstrating the relationship between the hospital and the third party vendor, which also describes the EHR technology being used. The contract or agreement must be signed and dated by a hospital representative **and** third party vendor. It must be dated within the program year that the hospital is attesting for.