

## EHR Contract Tip Sheet for Group Providers

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Providers are required to upload a fully executed document demonstrating binding legal or financial commitment to EHR in their SLR account.

- ✓ The EHR documentation must reference either the 2014 Edition, 2015 Edition, or a combination of 2014 Edition and 2015 Edition certified EHR technology.
- ✓ **TWO** signatures are required. The EHR contract must be signed by:
  - The EHR vendor **and** attesting provider; or
  - The EHR vendor **and** the attesting provider's Group Administrator.
- ✓ The EHR contract must be executed by the last day of the Program Year for which the provider is attesting.
- ✓ Acceptable documents are an invoice, receipt, service agreement, contract, or verification letter. Please do not upload a pricing quote.
- ✓ Providers that have acquired free EHR software may or may not have a contract. In the case where a contract is not present, providers should submit an end-user agreement. The end-user agreement must be signed and dated by the attesting provider or Group Administrator **and** EHR vendor. The end-user agreement must be dated within the program year that the provider is attesting for.
- ✓ Providers that acquire their CEHRT from a third party or other than directly from an EHR vendor should submit a contract or agreement demonstrating the relationship between the provider and the third party vendor, which also describes the EHR technology being used. The contract or agreement must be signed and dated by the attesting provider or Group Administrator **and** third party vendor. It must be dated within the program year that the provider is attesting for.